

# ORDER FORM

**ORDERED BY:**

Name \_\_\_\_\_  
 Attention \_\_\_\_\_  
 Street Address \_\_\_\_\_  
(No P.O. boxes please.)  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_  
 Fax: (\_\_\_\_) \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Today's Date: \_\_\_\_\_

**SHIP TO:**  Same as 'Ordered by' address

Name \_\_\_\_\_  
 Attention \_\_\_\_\_  
 Street Address \_\_\_\_\_  
(No P.O. boxes please.)  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_  
 Fax: (\_\_\_\_) \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Today's Date: \_\_\_\_\_

Item #	Description	Unit Price	Qty.	Total

## Ordering is easy!

**Order Online:** Sign Enhancers offers secure, online shopping: [www.signenhancers.com](http://www.signenhancers.com)  
**Phone Order: 800-767-4461** Credit card customers: Phone 8:00 a.m. - 5:30 p.m. M-F and 9:00 a.m.-12:00 p.m. Saturday (Central Time).

**Mail Order:** Type or print neatly on the order form. Include street address (no PO boxes), daytime phone and payment made out to: Sign Enhancers c/o Harris Communications, 15155 Technology Dr., Eden Prairie, MN 55344.

**Fax:** Fax your order anytime: 952-906-1099.

**Foreign Orders:** Please call for specific shipping and handling charges. All orders must be prepaid in US dollars.

**Payment Methods:** Individuals must prepay with personal checks, money orders, or major credit cards. Institutional purchase orders welcome via fax or mail to be billed net-30.

**Delivery:** Orders for in-stock items are shipped "best way" within 48 hours of receipt! Please allow 7-10 working days from date of shipment for delivery. Rush orders are subject to additional charges. Call for details. (No CODs accepted.)

**Return Policy:** Returned items must be pre-authorized within 30 days of receipt, prepaid, in resalable condition, and are subject to a restocking fee. If your order is damaged in shipping, please retain the box as received and call immediately for instructions. Videotapes, DVD, and computer software are not returnable unless found to be defective.



\* Sub-total \_\_\_\_\_  
 \*\* Shipping & Handling \_\_\_\_\_  
 Total Enclosed

\* Minnesota residents please add 6.9% sales tax.  
 WI & AZ residents: add 5.6% sales tax.  
 Call for formats other than VHS & DVD.  
 Prices subject to change.

**\*\*Shipping and handling costs:**

If your order costs:	Continental U.S. add:	If your order costs:	Continental U.S. add:
Up to \$25.00	\$6.50	\$500.01 - \$1,000.00	\$17.00
\$25.01 - \$50.00	\$7.00	\$1000.01 - \$2000.00	\$20.00
\$50.01 - \$100.00	\$8.00	\$2000.01 - \$3000.00	\$30.00
\$100.01 - \$200.00	\$10.00	\$3,000.01 - \$4,000.00	\$40.00
\$200.01 - \$300.00	\$12.50	\$4,000.01 - \$5,000.00	\$50.00
\$300.01 - \$500.00	\$15.00	Over \$5,000.000	Please call

\*\*Shipping/handling for continental U.S. only. For shipment to Alaska, Puerto Rico, Canada, and International destinations, please call for quote.

\_\_\_\_\_ Check or Money Order Enclosed  
 Charge to my  VISA  MasterCard  AmEx  
 Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Name on card \_\_\_\_\_  
 Expiration Date \_\_\_\_\_ CVV2 # \_\_\_\_\_  
 Signature \_\_\_\_\_

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**Mail:** Sign Enhancers  
 c/o Harris Communications, Inc  
 15155 Technology Drive  
 Eden Prairie, MN 55344

**Phone: 800-767-4461**

**Online: [www.signenhancers.com](http://www.signenhancers.com)**

Cut & Mail